



2026 INFORMATION

Student Fees



DIPLOMA IN BUSINESS MANAGEMENT – NQF LEVEL 6

ACADEMIC REGISTRATION FEES

| # | Description | N\$ |
|---|--|----------|
| 1 | Application Fee (Non-refundable) | 400.00 |
| 2 | Late Application Fee (Non-refundable) | 500.00 |
| 3 | Registration Fee (Annual Fee) (Includes Connectivity Fee of N\$ 575.00) | 2 975.00 |
| 4 | Late Registration Fee (Annual Fee) (Includes Connectivity Fee of N\$ 575.00) | 3 575.00 |
| 5 | International Student Levy (Annual Fee) | 3 500.00 |

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This fee structure has been compiled to reflect all information as accurately as possible. However, the Namibia Business School does not accept any responsibility or liability for any errors or omissions. The council of the University of Namibia reserves the right to amend any regulation or other stipulation without prior notice.



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NEW CURRICULUM TUITION FEES

| Code | Module Description | Costs in N\$ |
|--------------------------|---|------------------|
| <i>Year 1 Semester 1</i> | | |
| B2621XE | English for Business Communication | 2,681.00 |
| B2621XW | Workplace Digital Literacy | 2,681.00 |
| B2611XM | Marketing for Managers | 5,363.00 |
| B2611XA | Computerized Business Accounting for Managers | 5,363.00 |
| B2611XP | Operations and Project Management | 5,363.00 |
| <i>Year 1 Semester 2</i> | | |
| B2612XF | Business Finance for Managers | 5,363.00 |
| B2612XS | Strategic Management for Managers | 5,363.00 |
| B2612XC | Change Management for Managers | 5,363.00 |
| B2612XN | Business Ecosystem and Negotiation Skills | 5,363.00 |
| B2612XP | Applied Business Management Projects | 9,193.00 |
| Total cost | | 52,093.00 |

PAYMENT OPTIONS: NEW CURRICULUM

All 2025 fees must be settled in full. *Credit balance from the previous year can be used as part-payment for the required deposit.*

1. Payment Option 1:

1.1 Settle 100% of the tuition fee and registration fee of N\$2 975.00 to be eligible to register for the 2026 academic year.

| Programme | Amount Payable (N\$) |
|------------------------------------|----------------------|
| 2 Diploma in Business Management | 55,068.00 |

2. Payment Option 2:

2.1 Deposit 50% of the tuition fees and registration fee of N\$2 975.00 to be eligible to register for the 2026 academic year.

2.2 Remaining 50% paid must be settle according to the following payment terms:



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- 50% of tuition by end of April 2026
- 75% of tuition by end of June 2026
- 100% of tuition by end of October 2026

| Programme | Minimum Deposit (N\$) (50% tuition and registration) |
|--------------------------------|--|
| Diploma in Business Management | 29,022.00 |

3. Payment Option 3

3.1 Deposit 35% of the tuition fees and registration fee of N\$2 975.00 to be eligible to register for the 2026 academic year.

3.2 Remaining 65% must be settled according to the following payment terms:

- 50% of tuition by end of April 2026
- 75% of tuition by end of June 2026
- 100% of tuition by end of October 2026

| Programme | Minimum Deposit (N\$) (35% tuition and registration) |
|--------------------------------|--|
| Diploma in Business Management | 21,208.00 |

4. Payment Option 4

4.1 Deposit 10% of tuition fees and registration fees of N\$2 975.00 to be eligible to register for the 2026 academic year.

4.2 This option has a compulsory debit order and is only applicable for students **who are in good standing with NBS and UNAM.**

4.3 The debit order will be from February 2026 to December 2026.

4.4 The remaining 90% of the tuition fees is to be paid in 11 equal instalments.

| Programme | Minimum Deposit (N\$) (10% tuition and registration) | Monthly debit order (11 months) |
|---|---|---------------------------------------|
| Diploma in Business Management (Level 6) | 8,184.00 | 4,262.00 |



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IMPORTANT NOTES:

1. If a student is registering less than the full number of modules in a programme for the semester, the deposit payable on tuition must be 100%.
2. Where students need clarity, they are encouraged to make financial enquiries prior to registration.
3. **Outstanding balances** of previous years should be settled in full before registration.
4. Students, who settle their tuition fees before the end of 31 March 2026 qualify for a **5% discount on Tuition Fees** (excl. sponsorships). **This is only applicable to first year students!**
5. To be exempted from paying the required deposit, bursary holders need to provide written proof of sponsorship / bursary from the Donor. It's important to note that students will be responsible to settle any outstanding fees should their sponsor not honour payments on time. ALL sponsorship letters will be verified before registration to confirm authenticity (excl. letter from close corporations).
6. Connectivity Fees are compulsory and charged once off, to obtain internet access for the year via TN *mobile* (Telecom Namibia).
7. **A Late Registration Fee of N\$600.00** is payable by all students who register after normal registration.
8. **Direct Bank Deposits and Electronic Transfers (EFT)** should be done at least three (3) working days before the registration date.
9. Payments at the **School's cashier** will reflect immediately.



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IMPORTANT DATES:

1. CANCELLATION DATES

1.1 Cancellation Credits for Tuition fees (All Offering types)

1.1.1 Year Courses

- Cancellation of course(s) on or before 13 March 2026 - 100% credit.
- Cancellation of course(s) on or before 06 July 2026 - 50% credit.

1.1.2 First Semester Modular Courses

- Cancellation of course(s) on or before 13 March 2026 - 100% credit.
- Cancellation of course(s) on or before 13 April 2026 - 50% credit.

1.1.3 Second Semester Modular Courses

- Cancellation of course(s) on or before 10 August 2026 - 100% credit.
- Cancellation of course(s) on or before 10 September 2026 - 50% credit.

Banking Details

Please note that ALL payments should be done through Bank deposit or EFT.

A copy of the Bank transfer or deposit slip with full name of the student and number should be e-mailed to: payments@nbs.edu.na

Bank details:

| | |
|--------------------------|--|
| Account name: | Namibia Business School |
| Bank name: | First National Bank (FNB) Namibia – Commercial Suite |
| Branch code: | 281 872 |
| Swift code: | FIRNNANX |
| Account number: | 6201 5723 457 |
| Reference number: | Student Number |