



NAMIBIA BUSINESS SCHOOL  
UNIVERSITY OF NAMIBIA

Namibia Business School

2026 Online

Application Guide

[www.nbs.edu.na](http://www.nbs.edu.na)



# Online Application Guide

## Inside:

- i. New Students: Online applications steps
- ii. Returning Students: Online applications steps
- iii. Retrieve a forgotten student number
- iv. Request for a new PIN

## Online Application Guide

Welcome to the University of Namibia's Online Application Guide!

This guide provides step-by-step instructions for completing your online application process, whether you are a first-time applicant or a returning student.

Follow the steps carefully and refer to the accompanying screenshots for clarity.

### Section A: Online Applications for New Students

#### Step 1: Access the Online Application Portal

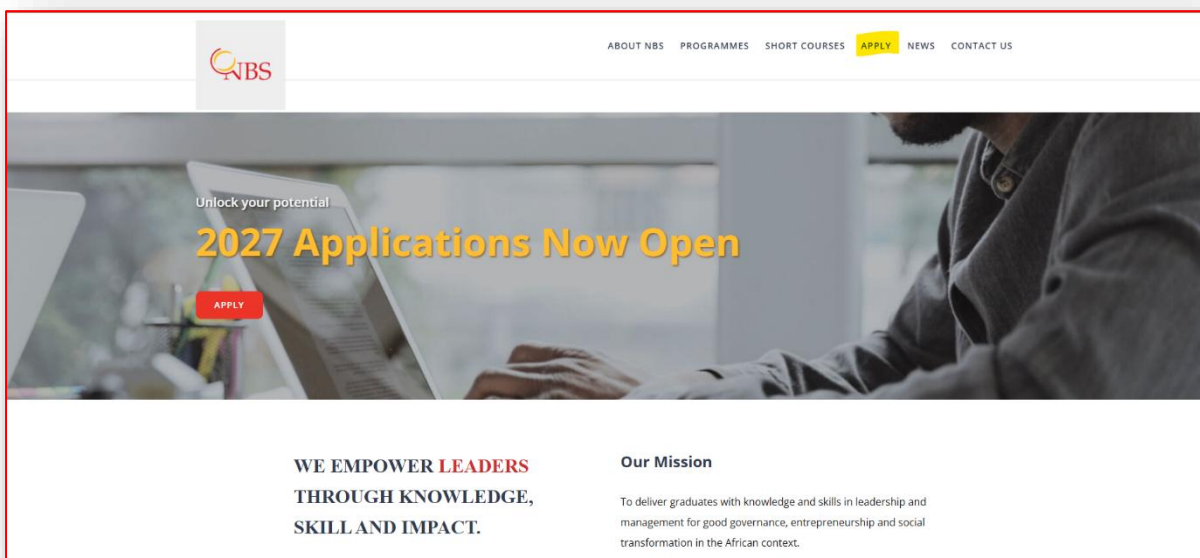
- Visit the NBS or UNAM website: <https://www.nbs.edu.na/> OR <http://unam.edu.na/>.
- Click on apply on the NBS website or Hover over **Study@UNAM** and click on **Online Application**.

Alternatively, go directly to the portal at:

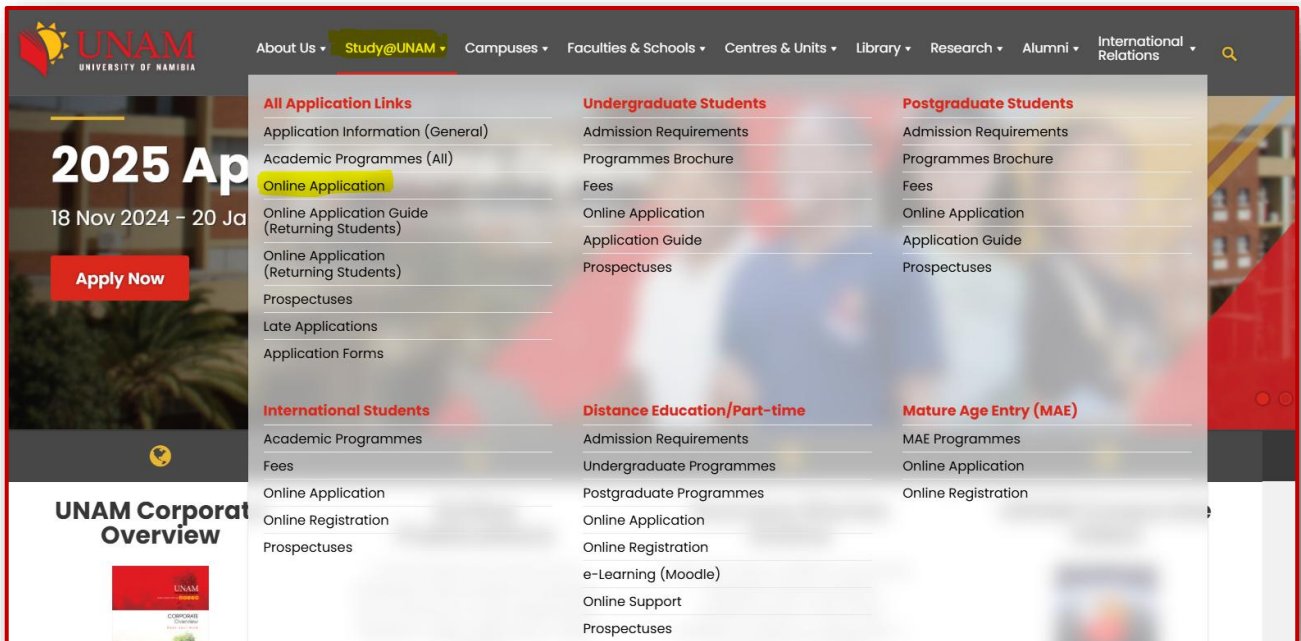
[https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi\\_login](https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi_login).

#### Important:

- i. This section is **ONLY** for first-time applicants.
- ii. First-time applicants are individuals who have never studied at UNAM or **do not** have a UNAM student number.
- iii. If you already have a student number, refer to **Section B**, Step 5 on page 15 for returning student applications.

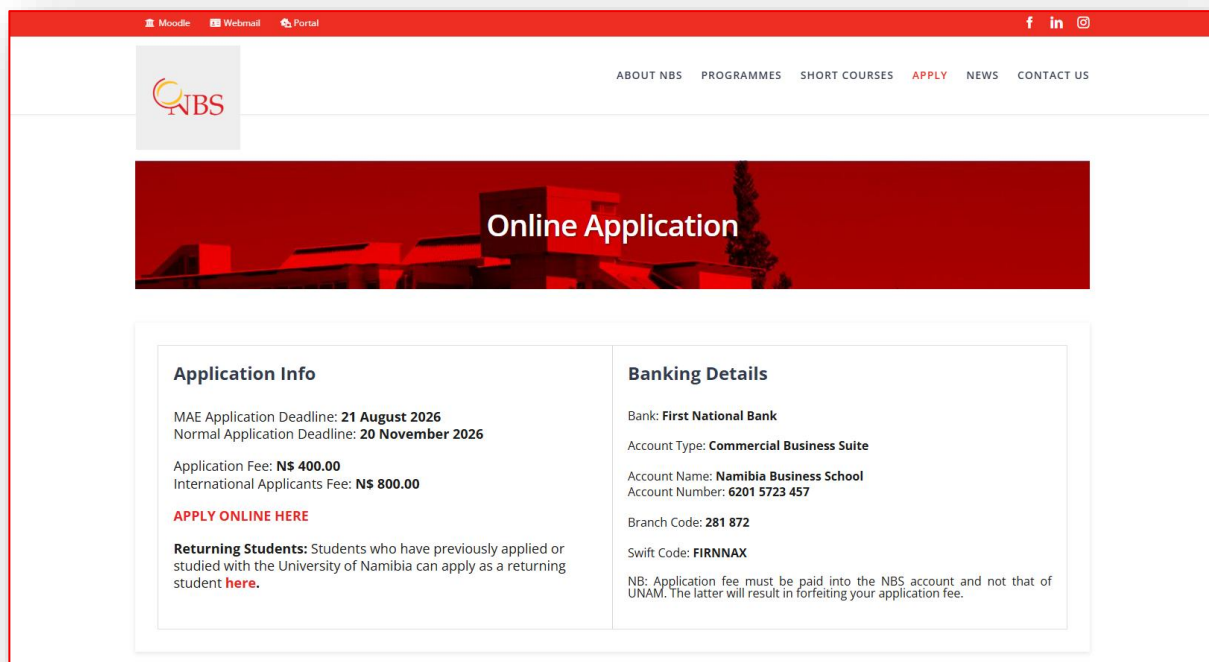


The screenshot shows the NBS website homepage. At the top left is the NBS logo. To the right is a navigation menu with links: ABOUT NBS, PROGRAMMES, SHORT COURSES, APPLY (highlighted in yellow), NEWS, and CONTACT US. Below the navigation is a large banner image of a person working at a computer. The banner text reads: "Unlock your potential" in small grey font, "2027 Applications Now Open" in large yellow font, and a red "APPLY" button. Below the banner, the website's mission statement is displayed in two columns. The left column reads: "WE EMPOWER LEADERS THROUGH KNOWLEDGE, SKILL AND IMPACT." The right column reads: "Our Mission To deliver graduates with knowledge and skills in leadership and management for good governance, entrepreneurship and social transformation in the African context."



## Step 2: Ensure Payment of Application Fees

- Ensure that you have paid your application fee before starting the process.



- Have your proof of payment ready.

### Step 3: Enter Your Biographical Information

**BIOGRAPHICAL INFORMATION**

**Note:** 1. Before completing this online application form, kindly ensure that you have the required documents ready in order to upload. 2. Documents to be uploaded are indicated in below: **Compulsory documents** Passport Photo, Certificate copy of identity document (ID) or Certificate copy of Passport, Certificate copy of School Leaving Certificates School Result / Rapport (Namibian Schools – Current Grade 12) **Additional documents for international students** Official Translation (Non-English Documents) NQA Evaluation Report (International Qualifications) 3. Applications will only be regarded as complete once all relevant documents are uploaded. 4. All documents should be submitted in PDF format. Any document submitted in any other format e.g. image, JPEG or XPS or MS etc will not be accepted. 5. Hover your Mouse Over the field to get more information

TITLE:  Q\*

SURNAME:  \*

FIRST NAMES IN FULL:  \*

INITIALS:  \*

MARITAL STATUS: -- Please Select -- v\*  
ONLY IF MARRIED, MAIDEN NAME:

GENDER:  Q\*

DATE OF BIRTH (DD-MON-YYYY):  \*

IDENTITY NUMBER/BIRTH CERTIFICATE NUMBER:  \*

CITIZENSHIP:  Q\*

PASSPORT NUMBER:

MOTHER TONGUE: ENGLISH  Q\*

ETHNIC GROUP:  Q\*

P.O. BOX NUMBER:  \*

SUBURB:  \*

CITY OR TOWN:

REGION:  Q\*

VALID EMAIL ADDRESS(used for communication):  \*

VALID CELLPHONE NUMBER:  \*

TYPE OF SCHOOL LEAVING CERTIFICATE:  Q\*

LAST SECONDARY SCHOOL ATTENDED:  Q\*

- Fill in your personal details carefully, following the instructions provided.


### Step 4: Important Notes for Biographical Information

- **Passport Field:**
  - For international students, the passport field is mandatory.
  - Namibian citizens can leave this field blank. Do not enter “NA.”
- **Email Address:**

Use a valid email address that you can access regularly. Your admission status will be sent to this email.
- **School Leaving Certificate:**

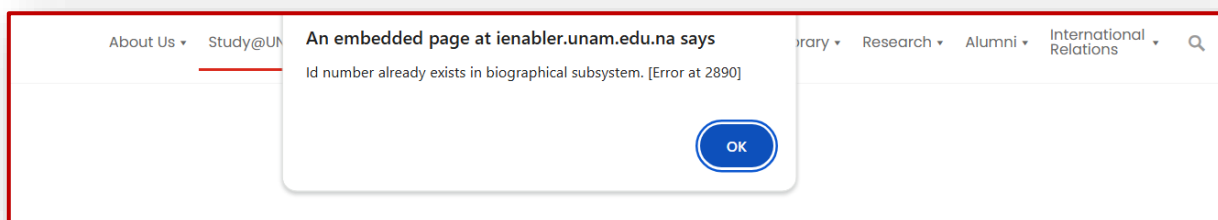
Ensure the information is accurate.

of the site will not be accepted. If you have any questions, please contact the help desk for more information.

TITLE:	MISS	Q*
SURNAME:	DOE	*
FIRST NAMES IN FULL:	JANE	*
INITIALS:	DJ	*
MARITAL STATUS:	Single	▼*
ONLY IF MARRIED, MAIDEN NAME:		
GENDER:	Female	Q*
DATE OF BIRTH (DD-MON-YYYY):	18-APR-1995	* 
IDENTITY NUMBER/BIRTH CERTIFICATE NUMBER:	91041400217	*
CITIZENSHIP:	NAMIBIA	Q*
PASSPORT NUMBER:		
MOTHER TONGUE:	ENGLISH	Q*
ETHNIC GROUP:	DAMARA	Q*
P.O. BOX NUMBER:	PO BOX 1234	*
SUBURB:	KLEINE KUPPE	*
CITY OR TOWN:	WINDHOEK	
REGION:	KHOMAS	Q*
VALID EMAIL ADDRESS(used for communication):	JANEDOE@GMAIL.COM	*
VALID CELLPHONE NUMBER:	+264816561561	*
TYPE OF SCHOOL LEAVING CERTIFICATE:	NSSCO	Q*
LAST SECONDARY SCHOOL ATTENDED:	CENTAURUS HIGH SCHO	Q*
HIGHEST GRADE PASSED:	12	
EXAMINATION AUTHORITY:	NAMIBIA - MINISTRY OF E	Q*

## Step 5: Error Handling

- If you encounter an error indicating that your **Id number already exists in the biographical subsystem** it means you already have a UNAM student number, refer to **Section B** Step 5 on page 15 for returning student applications. (*Please do not go back and enter an invalid ID*).



## Step 6: Create a PIN

- The system will ask you to create a PIN. Create a 5-digit PIN that does not start with “0” or include repeating digits (e.g. “99” or “888”).

**Note:** Write down your student number, as highlighted in yellow in the illustrative screenshot below:

Integrated Tertiary Software Monday, 20th January 2025

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**Academic Application : Pin Creation**

---

You have been issued with the following reference number **225149184**  
All future interaction with our institution must be conducted using this reference number.

---

The next phase of the application process requires the creation of a pin which will be used in conjunction with your new reference number for future interaction with our institution. Please record this reference number and pin in a safe place for future reference.

Please Enter Your Pin and Pin Confirmation And Press **Create Pin**.

Pin :  \* 5 numeric digits. Do not start with a 0.

Re-enter Pin :  \*

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## Steps 7 – 19: Complete the Application Process

**Steps 7:** Click on **Application**, read the rules, and click **I Accept**.

The screenshot shows the University of Namibia (UNAM) Student Web interface. On the left is a navigation menu with 'Student Web' at the top, followed by 'Application' (expanded) containing links for 'View Application Rules', 'Update Personal Information', 'Schools Attended', 'Enter School Leaving Subjects', 'Enter Previous Qualifications', 'Submit Application', 'View Completed Application(S)', 'Any Disabilities?', 'Process Status', and 'Academic Admission Status'. Below these are 'Residence Application', 'Registration', 'Student Administration', and 'Student Enquiry'. A 'Logout' button is at the bottom of the menu. The main content area displays 'UNIVERSITY OF NAMIBIA' at the top right with the date 'Monday, 20th January 2025'. Below is a PDF viewer for 'RULES.pdf' (page 1 of 3, zoomed to 51%). The PDF content includes an 'UNDERTAKING BY THE STUDENT' section with six numbered points regarding financial responsibility, identity card use, computer use, registration accuracy, and payment obligations. At the bottom of the PDF viewer is an 'I Accept' button.

**Steps 8:** Update your Personal Information and read through it to ensure that your personal details are correct.

**Update Personal Information**

UNIVERSITY OF NAMIBIA

Student Number: 225149184  
Name: MS DOE JANE

**Note:** Personal Details 1. Please complete the first part of the application as required below and click on save button to navigate to the next field. 2. Use the magnifying glass to select relevant information. Alternatively, insert few characters on the search button to find your preferred answer.

**TITLE:** MS  
**SURNAME:** JANE  
**FIRST NAMES IN FULL:** DOE  
**INITIALS:** JD  
**MARITAL STATUS:** Single  
**ONLY IF MARRIED, MAIDEN NAME:**  
**GENDER:** Female  
**DATE OF BIRTH (DD-MON-YYYY):** 18-APR-1995  
**IDENTITY NUMBER/BIRTH CERTIFICATE NUMBER:** 91041546400217  
**CITIZENSHIP:** NAMIBIA  
**PASSPORT NUMBER:**  
**MOTHER TONGUE:** ENGLISH  
**ETHNIC GROUP:** DAMARA  
**REGION:** KHOMAS  
**TYPE OF SCHOOL LEAVING CERTIFICATE:** NSSCO  
**LAST SECONDARY SCHOOL ATTENDED:** SEK DUITSMEDIUM  
**HIGHEST GRADE PASSED:** 12  
**EXAMINATION AUTHORITY:** NAMIBIA - MINISTRY OF E

Save Revert Changes

**Steps 9:** Enter your High School details and click **Save**.

**Schools Attended**

UNIVERSITY OF NAMIBIA

Student Number: 225149184

**Note:** Enter name of school attended. Click on the magnifying glass to select your school

School Name	Period of Attendance				Delet
	From Year (YYYY)	Month (MM)	To Year (YYYY)	Month (MM)	
ONESI SECONDARY SCHOOL	2006	1	2010	12	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

**Steps 10:** Add your School Leaving Subjects using the magnifying glass tool. Do not manually type in these fields.

UNAM UNIVERSITY OF NAMIBIA

UNIVERSITY OF NAMIBIA Monday, 20th January 2025

Student Number: 225149184 Enter School Leaving Subjects

All fields indicated with a \* must be completed. Click the 'Save' button in order to submit the entered information. Select the 'Delete' checkbox(es) and then click the 'Save' button to remove the existing record(s) or to clear the newly entered record.

Date (YYYYMM)	Type	Subject	Grade	Symbol Pre-Final Year	Perce Pre-Fil Year
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Steps 11:** Respond to the question: “Are you upgrading your Matric/Grade 12 results?”

Student Number: 225149184 Enter School Leaving Subjects

All fields indicated with a \* must be completed. Click the 'Save' button in order to submit the entered information. Select the 'Delete' checkbox(es) and then click the 'Save' button to remove the existing record(s) or to clear the newly entered record.

Date (YYYYMM)	Type	Subject	Grade	Symbol Pre-Final Year	Perce Pre-Fil Year
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
999999 *	16 *	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you Upgrading your Matric/Grade 12 results?

Save Revert Changes Load/View Documents

**Steps 12A:** Continue on the same page and upload the required documents by clicking **Load/View Documents**, then click **Save**.

Student Number: 225149184
Enter School Leaving Subjects

All fields indicated with a \* must be completed. Click the 'Save' button in order to submit the entered information. Select the 'Delete' checkbox(es) and then click the 'Save' button to remove the existing record(s) or to clear the newly entered record.

Date (YYYYMM)	Type	Subject	Grade	Symbol	Pre-Final Year	Perce Pre-Fin Year
999999	* 17	* FRENCH A-LEVEL	* *	* *	<input type="checkbox"/>	82
999999	* 17	* BIOLOGY AS	* *	* *	<input type="checkbox"/>	53
999999	* 17	* COMPUTER SCIENCE SC	* *	* *	<input type="checkbox"/>	68
999999	* 16	* <input type="text"/>	* *	* *	<input type="checkbox"/>	<input type="text"/>
999999	* 16	* <input type="text"/>	* *	* *	<input type="checkbox"/>	<input type="text"/>

Are you Upgrading your Matric/Grade 12 results? No \*

[Load/View Documents](#)

Choose Category
View/Upload - Upload your Documents Here

**Step12B:** Upload application supporting document: POP, ID, Qualification, Academic Record, grade 12, CV, Work confirmation letter and police declaration.

**Steps 13:** Add any prior University qualifications, if applicable.

UNIVERSITY OF NAMIBIA
Student Number: 225149184
Enter Previous Qualifications

**Note:** Enter Previous Qualifications (insert former qualification obtained) (This section requires you to supply details of any formal qualification obtained from recognized institution)

### Add A Qualification

\*Institution Name:  
UNIVERSITY OF GHANA

\*Period of Registration: Start Year (YYYY):  
2016

\*End Year (YYYY):  
2016

Student Number from Previous Institution:  
5626516

\*Qualification:  
Bachelor of Arts

Field of Specialization:  
Political Science

Was the Qualification Awarded?:  
Yes

**Steps 14:** Search for the qualification you wish to apply for by typing in keywords  
**NB:** Namibia Business School qualification code start with 63 e,g “63MBAF”

The screenshot shows the 'Choice of Programme or Qualification' page. On the left is a navigation menu with 'Student Web' and 'Logout' buttons, and a list of application-related options. The main content area includes the student's details (Number: 225149184, Name: MS DOE JANE), a note about selecting a year of study, and a search form. The search form has a dropdown for 'Academic Year' set to 2025, a text input for 'Find A Programme or Qualification Containing:', and a dropdown for 'Restrict the Search to:' set to 'Do not restrict any programme'. A 'Search' button is located below the search form.

**Steps 15:** Select your **Mode of Study** and click **Save**. NB: NBS mode of study is “Nam Bus School – BL release”

The screenshot shows the 'Qualification Study Choices' page. It features the UNAM logo and header with the date 'Monday, 20th January 2025'. The page displays the student's details and a note about selecting a study mode. The 'Academic Year' is 2025 and the 'Qualification' is 12MPST: MASTER OF ARTS IN POLITICAL STUDIES. There are three dropdown menus: 'How would you like to study for the qualification?' (PARTTIME STUDY: MAIN CAMPUS), 'When would you like to study for the qualification?' (YEAR BLOCK YR MODULES), and 'In which period are you intending to study?' (2ND: SECOND YEAR). An 'Academic Preference' field contains the number '1'. At the bottom, there are three buttons: 'Save and Continue', 'Restart Process', and 'View calendar information'.

**Steps 16:** Submit your application by clicking **Accept Application**.

UNIVERSITY OF NAMIBIA Monday, 20th January 2025

Process Trail: [Qualification](#) > [Study Choices](#) > [Detail](#)

**Application Detail**

Student Number: 225149184  
Name: MS DOE JANE

Academic Year:	2025
Qualification:	12MPST- MASTER OF ARTS IN POLITICAL STUDIES
Mode of Study:	PM- PARTTIME STUDY: MAIN CAMPUS
Academic Period:	0- YEAR BLOCK YR MODULES
Period of Study:	2- 2ND- SECOND YEAR
Academic Preference:	1

Academic Credits			
	This Application	This Academic Year	Previous Academic Year
Total:	.000	.000	.000

Note: For assistance please send an email to [unamstudentrecords@unam.na](mailto:unamstudentrecords@unam.na)

[Accept Application](#) [Restart Process](#) [Display Pro Forma of Costs](#) [eMail Details](#) [Print Detail](#)

**Steps 17:** A confirmation pop-up will appear.

ienabler.unam.edu.na says

Your application has been received for further processing. Thank you.

[OK](#)

**Steps 18:** To apply for a second-choice programme, go back to **Submit Application** and repeat the process. Your second choice will be indicated under **Academic Preference** as “2.”

Process Trail: [Qualification](#) > [Study Choices](#)

**Qualification Study Choices**

Student Number: 225149184  
Name: MS DOE JANE

Note: Study mode (enter choice of study type) Fulltime Part-Time Select the Period of Study 1st Year Academic Preference is your choice of study e.g. 1st Choice or 2nd Choice

Academic Year: 2025  
Qualification: 92BAHU: BACHELOR OF ARTS IN HUMANITIES

How would you like to study for the qualification?

When would you like to study for the qualification?

In which period are you intending to study?

Academic Preference:

[Save and Continue](#) [Restart Process](#) [View calendar information](#)

## Steps 19: View your completed applications by clicking **View Completed Application(s)**.

**View Completed Application(S)**


Student Number: 225149184  
Name: MS DOE JANE

**Note:** To Setup : Refer to {GOPS-21} - External Body = INE, External Code Type = 007 If not setup the default message is : If any previously submitted applications exist click on the academic year to view its detail.

Academic Year	Academic Preference	Qualification	Description	WRS Score
2025	1	92BADR	BACHELOR OF ARTS: DRAMA & THEATRE ARTS	25
2025	2	92BAHU	BACHELOR OF ARTS IN HUMANITIES	25

## Step 20: Check Your Application Status

- To check your application status, click on **Academic Admission Status** in the menu.
- Your status will appear under the “Status” tab.



**UNAM**  
UNIVERSITY OF NAMIBIA

UNIVERSITY OF NAMIBIA

**Academic Admission Status**

Student Number: 225149184  
Name: MS DOE JANE

Year	Qualification	Faculty	Status
2025	92BADR	School Of Humanities, Society	Application Without Status
2025	92BAHU	School Of Humanities, Society	Application Without Status

[Printer Friendly Format](#)

**Student Web**

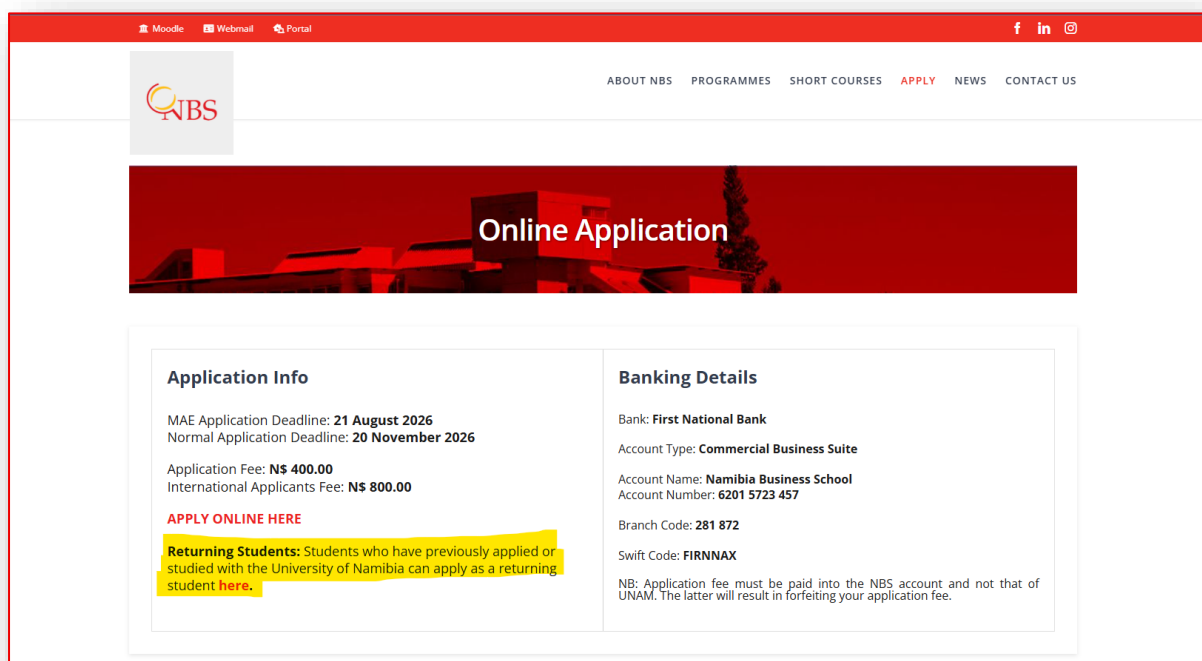
- Application
  - View Application Rules
  - Update Personal Information
  - Schools Attended
  - Enter School Leaving Subjects
  - Enter Previous Qualifications
  - Submit Application
  - View Completed Application(S)
  - Any Disabilities?
  - Process Status
  - Academic Admission Status**
- Residence Application
  - Residence Rules and Regulations
  - Submit Residence Application
  - Cancel Residence Application
  - Process Status
- Registration

## Section B: Online Applications for Returning Students

### Step 1: Access the Returning Student Portal

- Visit the NBS or UNAM website: <https://www.nbs.edu.na/> OR <http://unam.edu.na/>
- Click on apply on the NBS website or Hover over **Study@UNAM**, then click on **Online Application (Returning Students)**.

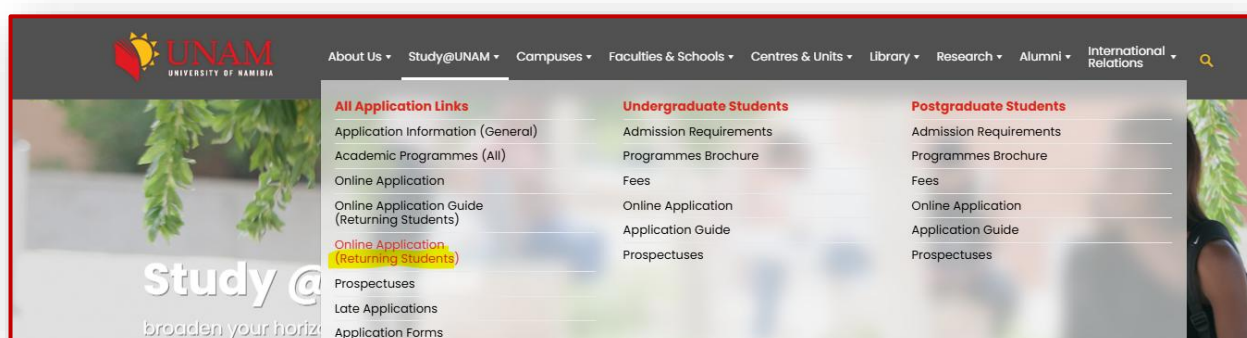
Alternatively, go directly to the portal at:



The screenshot shows the NBS Online Application page. The header includes the NBS logo and navigation links: ABOUT NBS, PROGRAMMES, SHORT COURSES, APPLY, NEWS, CONTACT US. The main heading is "Online Application". Below this, there are two columns of information:

Application Info	Banking Details
MAE Application Deadline: <b>21 August 2026</b> Normal Application Deadline: <b>20 November 2026</b>	Bank: <b>First National Bank</b>
Application Fee: <b>N\$ 400.00</b> International Applicants Fee: <b>N\$ 800.00</b>	Account Type: <b>Commercial Business Suite</b>
<b>APPLY ONLINE HERE</b>	Account Name: <b>Namibia Business School</b> Account Number: <b>6201 5723 457</b>
<b>Returning Students:</b> Students who have previously applied or studied with the University of Namibia can apply as a returning student <b>here</b> .	Branch Code: <b>281 872</b>
	Swift Code: <b>FIRNNAX</b>
	NB: Application fee, must be paid into the NBS account and not that of UNAM. The latter will result in forfeiting your application fee.

[https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi\\_login](https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi_login).

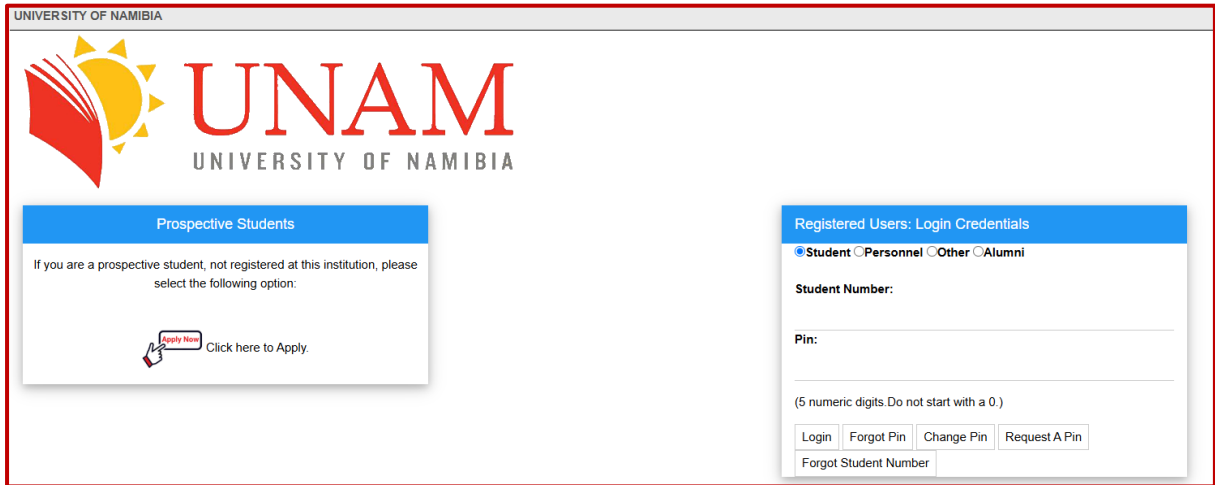


The screenshot shows the Study@UNAM application links menu. The header includes the UNAM logo and navigation links: About Us, Study@UNAM, Campuses, Faculties & Schools, Centres & Units, Library, Research, Alumni, International Relations. The menu is organized into three columns:

All Application Links	Undergraduate Students	Postgraduate Students
Application Information (General)	Admission Requirements	Admission Requirements
Academic Programmes (All)	Programmes Brochure	Programmes Brochure
Online Application	Fees	Fees
Online Application Guide (Returning Students)	Online Application	Online Application
<b>Online Application (Returning Students)</b>	Application Guide	Application Guide
Prospectuses	Prospectuses	Prospectuses
Late Applications		
Application Forms		

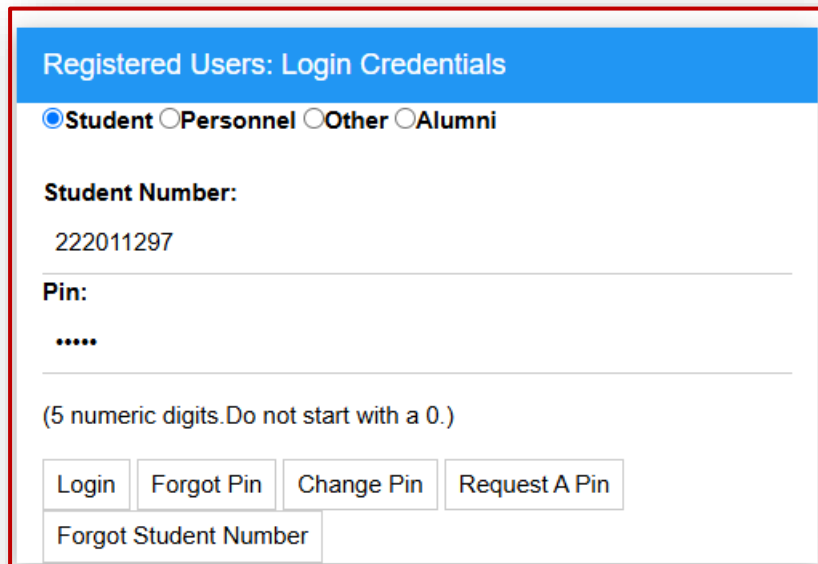
## Steps 2–12: Login and Retrieve Your Credentials

**Step 2:** Open the application portal.



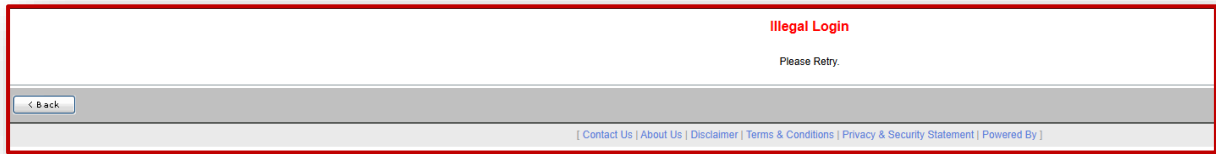
The screenshot shows the UNAM application portal. At the top left is the UNAM logo with the text "UNIVERSITY OF NAMIBIA". Below the logo is a blue header "Prospective Students" with a message: "If you are a prospective student, not registered at this institution, please select the following option." Below this is a button labeled "Apply Now" with a hand icon and the text "Click here to Apply." To the right is a blue header "Registered Users: Login Credentials" with radio buttons for "Student", "Personnel", "Other", and "Alumni". Below this are input fields for "Student Number:" and "Pin:". Below the pin field is the text "(5 numeric digits. Do not start with a 0.)" and buttons for "Login", "Forgot Pin", "Change Pin", "Request A Pin", and "Forgot Student Number".

**Step 3:** Log in using your **Student Number** and **PIN**. Please proceed to **Step 5** if you do not have a student number and pin.



This is a close-up of the login form. It has a blue header "Registered Users: Login Credentials" and radio buttons for "Student", "Personnel", "Other", and "Alumni". The "Student" radio button is selected. Below this are input fields for "Student Number:" containing "222011297" and "Pin:" containing "\*\*\*\*\*". Below the pin field is the text "(5 numeric digits. Do not start with a 0.)" and buttons for "Login", "Forgot Pin", "Change Pin", "Request A Pin", and "Forgot Student Number".

**Step 4:** If you receive an **“Illegal Login” error**, either your student number or PIN is incorrect. Proceed to **Step 5** to retrieve forgotten student number.

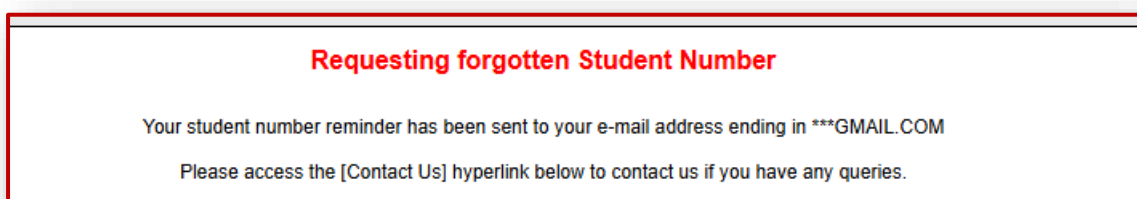


**Step 5: To retrieve a forgotten student number:**

Click Forgot Student Number.

A screenshot of a web form titled "Registered Users: Login Credentials". Below the title, there are four radio buttons: "Student" (which is selected), "Personnel", "Other", and "Alumni". Below the radio buttons, there is a label "Student Number:" followed by a text input field. Below that is a label "Pin:" followed by a text input field. Below the pin field, there is a note: "(5 numeric digits. Do not start with a 0.)". At the bottom of the form, there are five buttons: "Login", "Forgot Pin", "Change Pin", "Request A Pin", and "Forgot Student Number" (which is highlighted in yellow).

**Step 6:** Enter your ID number and click Search.

A screenshot of a web form titled "Forgot your Student Number?". Below the title, there is a note: "Note: Choose an identification type and supply the relevant information in order for us to identify you on the system or click 'Back' in order to return to the log in screen." Below the note, there is a dropdown menu labeled "Identification Type" with "ID Number" selected. Below that is a text input field labeled "ID Number" with the value "472727400217" entered. Below the input field, there is a button labeled "Search".

**Step 7:** Your student number will be sent to the email on your profile.

- Wait 5 – 10 minutes for the email. If it doesn't arrive, contact UNAM ICT Services **061 206 3041 / 061 206 3014** to reset your PIN.
- If you do not remember your registered email, contact UNAM ICT Services **061 206 3041 / 061 206 3014** for assistance.

**Step 8:** Once you receive the email from Alerts ([alerts@unam.na](mailto:alerts@unam.na)), proceed to Step 9.



**Step 9:** Go back to the portal

[https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi\\_login](https://ienabler.unam.edu.na/pls/prodi41/w99pkg.mi_login).

Enter the Student Number you got on email and click on **Request a PIN**.

Registered Users: Login Credentials

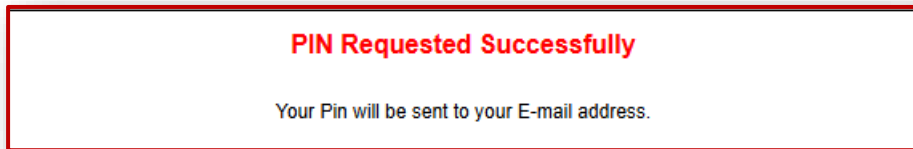
Student  Personnel  Other  Alumni

Student Number:  
222011297

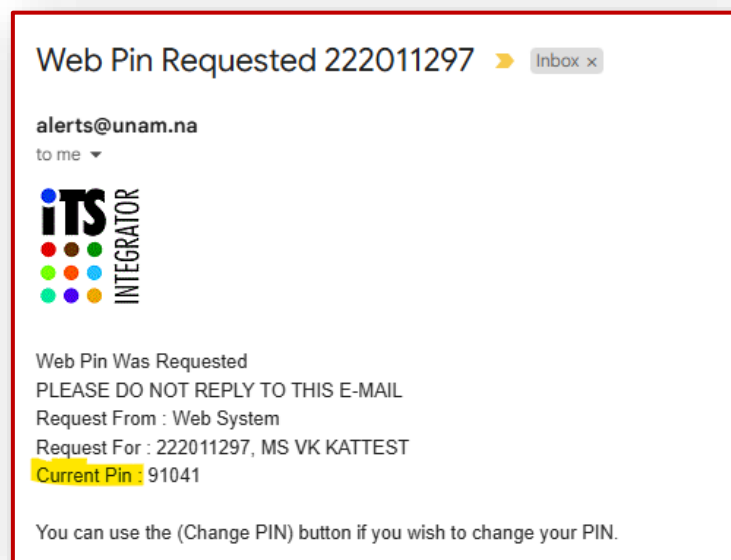
Pin:  
\_\_\_\_\_  
(5 numeric digits. Do not start with a 0.)

Login Forgot Pin Change Pin Request A Pin  
Forgot Student Number

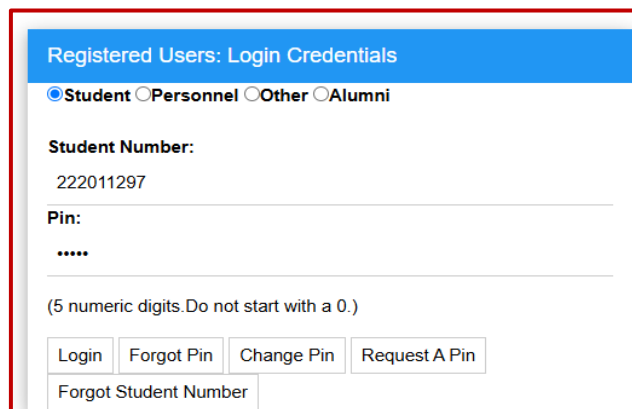
**Step 10:** An email will be forwarded to you with the Pin.



**Step 11:** The PIN emailed will read as **Current Pin: XXXXX** (see image below):



**Step 12:** Go back to the portal and enter your student number and Current PIN. Click Login.



Registered Users: Login Credentials

Student  Personnel  Other  Alumni

**Student Number:**  
222011297

**Pin:**  
\*\*\*\*\*

(5 numeric digits. Do not start with a 0.)

Login Forgot Pin Change Pin Request A Pin

Forgot Student Number

### **Step 13: Complete the Application**

- After logging in, follow the steps outlined in **Section A** (above), starting from **Step 7** on page 6.

### **End of Guide**

For any assistance during the application period, kindly reach out to the support team at:

Ms. Oluchi Klein: [oklein@unam.na](mailto:oklein@unam.na)

Ms. Puerii Kahuure: [pkahuure@unam.na](mailto:pkahuure@unam.na)

Ms. Beune Koopmann: [bkoopmann@unam.na](mailto:bkoopmann@unam.na)

Alternatively, contact: 061 413500 / 0811477198

For additional assistance, contact the University of Namibia's ICT Services **061 206 3041 / 061 206 3014** support team.

Best of luck with your application!